

**AGENDA**  
**South Carolina State Board of Funeral Service**  
**Board Meeting**  
**10:00 a.m., October 12, 2023**  
**Synergy Business Park**  
**110 Centerview Drive, Kingstree Building**  
**Lowcountry Conference Room**  
**Columbia, South Carolina**

**1. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**2. Approval of the Agenda**

**3. Introduction of Board Members and Persons Attending the Meeting**

**4. Approval of Excused Absences**

**5. Approval of Excused Absences for IRC Members**

**6. Approval of Minutes from the August 30 & 31, 2023 meetings**

**7. President's Remarks – Thoma L. Williams**

**8. Presentation of Service Plaque to Eddie J. Nelson**

**9. Administrator's Remarks – Amy Holleman**

A. Financial Report

B. Updates: Funeral Establishments; Change of Managers

**10. Reports**

A. Inspection Report – Matalie Mickens **70** inspections between August 18, 2023 through October 2, 2023

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

**Application Hearings**

**11. Funeral Establishment**

**A. New Funeral Home**

1. Clarendon Funeral Home LLC – Summerton – Jason Latroy Johnson

**B. Change of Ownership**

1. Robinson-Walker Funeral Service – Ware Shoals - Brianna Danielle Robinson

2. Palmetto Funeral Home & Cremation Service- Fort Mill- Gregory Dale Arnold

3. Palmetto Funeral Home & Cremation Service- Indian Land- Gregory Dale Arnold
4. Palmetto Crematory of Fort Mill- Fort Mill-Gregory Dale Arnold
5. Bass-Cauthen Funeral Home & Cremation Service- Rock Hill- David Harris
6. Bass-Cauthen Crematory- Rock Hill- David Harris
7. Whitesell Funeral Home and Cremation- Rock Hill-Jeffery McWatters

**C. Change of Manager and/or Extension Request**

1. Shipman's Funeral Home – Latta

- 12. Legislative Contact**
- 13. Executive Session for Legal Advice, If Needed**
- 14. Public Comments (no votes taken)**
- 15. Adjournment**

The next scheduled Board meeting of the SC State Board of Funeral Service is December 6 & 7, 2023.